



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
441 G ST. NW
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CECC-G

2 November 2011

MEMORANDUM FOR U.S. ARMY FREEDOM OF INFORMATION AND PRIVACY ACT
OFFICE, 7701 Telegraph Road, Suite 144, Springfield, Virginia, 22315-3905

SUBJECT: Fiscal Year 2011 Freedom of Information Act (FOIA) Annual Report

1. Enclosed is the U.S. Army Corps of Engineers' Fiscal Year 2011 Annual Freedom of Information Act Report, as requested. A draft copy of the Report was provided to your office on 27 October 2011.
2. Preparation of the Annual Report, including the compilation of program costs, involved another 190 hours, at a cost of about \$15,000.
3. If you have any questions, please contact Mr. Richard Frank at (202) 761-8557.

FOR THE COMMANDER:

A handwritten signature in black ink, appearing to read "Lloyd D. Pike".

LLOYD D. PIKE
Deputy Chief Counsel

Encl.

ANNUAL FREEDOM OF INFORMATION ACT REPORT		REPORT CONTROL SYMBOL DD-DA&M(A)1365
SUBCOMPONENT/COMPONENT OR AGENCY REPORTING UNITED STATES ARMY, CORPS OF ENGINEERS (USACE)		REPORT FOR FISCAL YEAR 2011
SECTION I - BASIC INFORMATION REGARDING REPORT		
1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT		
a. NAME (Last, First, Middle Initial) FRANK, Richard C.	b. TITLE USACE FOIA Program Manager	c. ADDRESS USACE (ATTN: CECC-G) 441 G Street, NW Washington, DC 20314-1000
	d. TELEPHONE NO. 202-761-8557	e. E-MAIL ADDRESS richard.c.frank@usace.army.
2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE. The Defense Freedom of Information Policy Office (DFOIPO) will satisfy this requirement.		
3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM. The Defense Freedom of Information Policy Office will satisfy this requirement.		
SECTION II - MAKING A FOIA REQUEST		
1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continue on separate page if necessary using the same format.) <i>Continuation Page</i>		
a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., McDill AFB, Department of the Air Force) SEE ATTACHED	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GENERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH THE FOIA EXEMPTIONS APPLY. The Defense Freedom of Information Policy Office will satisfy this requirement.		
SECTION III - ACRONYMS, DEFINITIONS AND EXEMPTIONS		
The Defense Freedom of Information Policy Office will satisfy this requirement.		

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING
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SECTION IV - EXEMPTION 3 STATUTES (Attach additional pages if necessary) Continuation Page

1. STATUTE (CTRL+click to select all applicable)	2. TYPE OF INFORMATION WITHHELD	3. CASE CITATION	4. NO. OF TIMES RELIED UPON
10 USC Section 2305(g)	The Defense Freedom of Information Policy Office will satisfy this requirement.	The Defense Freedom of Information Policy Office will satisfy this requirement.	43
10 USC Section 130			1
16 USC Section 470w-3			37
50 USC Section 402 Note Sec 6, P.L. 86-36			2
Freedom of Information Exemption for Certain Open Skies Treaty Data, P.L. 103-236, Sec 533,			1
Other:			
Other:			

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SECTION V - FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.
Provide the numbers of received, processed, and pending requests, both perfected and non-perfected. The number in column 1 must match the number of "Requests Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.

1. NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	3. NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	4. NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR
680	5609	5740	549

B. DISPOSITION OF FOIA REQUESTS.
1. All Processed Requests. Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than Exemptions" columns only if the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V. A., column 3.
(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS. (Please count each case can be in only 1 column)

(1) NUMBER OF FULL GRANTS	(2) NUMBER OF PARTIAL GRANTS/ PARTIAL DENIALS	(3) NUMBER OF FULL DENIALS BASED ON EXEMPTIONS	(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS						(5) TOTAL			
			a. NO RECORDS	b. ALL RECORDS REFERRED TO ANOTHER COMPONENT/ AGENCY	c. REQUEST WITHDRAWN	d. FEE-RELATED REASON	e. RECORDS NOT REASONABLY DESCRIBED	f. IMPROPER FOIA REQUEST FOR OTHER REASON		g. NOT AGENCY RECORD	h. DUPLICATE REQUEST	i. OTHER (Explain in B.2 below)
2667	937	105	698	412	241	226	102	168	31	145	8	5740

2. Other Reasons for "Full Denials Based on Reasons Other than Exemptions". For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each reason was relied upon. "Total" must equal "Other" column in B.1.

(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS	(2) NO. OF TIMES
Misdirected Request	1
Document Publicly Available	1
Administratively Closed	6
(3) TOTAL	8

3. Number of Times Exemptions Applied. Count each exemption only once per request.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
2	18	84	325	243	571	26	2	11	4	4	11	0	8

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS

5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, e.g. 20030918) To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

(1) DATE OF RECEIPT	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
(2) NUMBER OF DAYS PENDING										

SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

For tables in Section VII, include response times for only **perfected** requests. Begin counting days from the date of receipt of the **perfected** request. If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.

NOTE: Table A must reflect the response times for all processed **perfected** requests. Table B is a sub-set of Table A and must reflect the response times only for those **perfected** requests in which information was granted, either in full or in part. To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
10	19	0	501	19	32	0	705	4	4	0	25

B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests in which information was granted (full grants and partial grants).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
11	20	0	501	20	36	0	512	4	4	0	25

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SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS *(Continued)*

C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS.
 (1) Provide the number of **perfected** requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).
 (a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.
 (b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

<1 DAY	1. SIMPLE REQUESTS													TOTAL
	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	
368	2410	419	96	43	23	8	12	3	3	4	26	8	21	3444
<1 DAY	2. COMPLEX REQUESTS													TOTAL
1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS		
136	1039	418	110	73	38	24	14	6	5	15	14	12	1910	

3. REQUESTS GRANTED EXPEDITED PROCESSING														
<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
5	14	1	0	0	0	0	0	0	0	0	0	0	0	20

D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.
 Provide the number of **perfected** requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are **perfected**, the agency must include all pending requests and attach a footnote that it has done so.

(1) NUMBER PENDING	1. SIMPLE					2. COMPLEX					3. EXPEDITED PROCESSING			
	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
131	6	10	329	80	162	1	45	45	1	45	45			

E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS.
 Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

1. DATE OF RECEIPT	2. NUMBER OF DAYS PENDING									
	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
04/22/09	613	631	639	639	648	662	665	665	697	1069

SECTION VIII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section. Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

A. REQUESTS FOR EXPEDITED PROCESSING.

- (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count calendar days, not working days.
- (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
20	6	0	2	26

B. REQUESTS FOR FEE WAIVER.

- (1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE
252	121	2	8

SECTION IX - FOIA PERSONNEL AND COSTS

A. PERSONNEL. Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see *DFOIPO Instructions*) http://www.dod.mil/pubs/foi/dfoiipo/Full_and_part_time_plus_cost_calculations_FOIA_FY10_8_30_10_final.xls <http://www.usdoj.gov/oip/foia/post/guidance-annualreport-052008.pdf> -- page 26.

1. NUMBER OF FULL-TIME FOIA EMPLOYEES	2. NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1. PROCESSING COSTS	2. LITIGATION-RELATED COSTS	3. TOTAL COSTS
14	50.00	64.00	\$ 8,163,000	\$ 82,000	\$ 8,245,000

SECTION X - FEES COLLECTED FOR PROCESSING REQUESTS

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations.

1. TOTAL AMOUNT OF FEES COLLECTED	\$ 141,975	2. PERCENTAGE OF TOTAL PROCESSING COSTS	1.73925 %
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SECTION XI - FOIA REGULATIONS

AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.

The Defense Freedom of Information Policy Office will satisfy this requirement.

SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.
 (1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the end of the fiscal year.
 (2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 552(a)(6)(A)(i)), but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i)).

1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR (Backlog requests should be equal to or less than Section V.A.4 total backlog requests.)

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3. EXPLAIN BACKLOG HERE (Optional)

B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.
 The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.
 (1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.
 (2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.
 (3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

1. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR	2. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR	3. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR	4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF END OF THE FISCAL YEAR
0	6	5	1

C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.
 Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT									09/24/11
2. NUMBER OF DAYS PENDING									

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SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS (Continued)

D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS PROCESSED		REQUESTS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
5679	5609	5930	5740	378	259

E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT

F. DISCUSSION OF OTHER FOIA ACTIVITIES (Optional). Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary.

The USACE FOIA Program Office has made significant efforts to facilitate responses to FOIA requests and to reduce the USACE FOIA backlog. Actions taken in FY11 include:

- a. Each USACE Command prepared a detailed plan to address their increased FOIA program responsibilities and reducing request backlogs.
- b. The USACE FOIA Program office continued its FOIA improvement effort specifically directed at reducing the backlog of old FOIA requests by targeting individual offices with backlogs, and to providing advice, assistance and rating level pressure on those offices.
- c. The FOIA Program Office has provided Group and individual training to virtually all USACE FOIA Offices and has posted guidance and information on its internal FOIA Web portal. Training has been provided in agency-wide conferences, at individual commands, and virtually through numerous conference calls. Moreover, individual training is provided over the phone on a daily basis. Additionally, all field FOIA Offices provided FOIA training in FY11 to non-FOIA record holders within their commands.

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SECTION II - MAKING A FOIA REQUEST (Continued)		
1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continued) <i>Return to Section II 1</i>		
a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., McDill AFB, Department of the Air Force)	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
SEE ATTACHED		

USACE FOIA Offices
Attachment to USACE FY11 Annual FOIA Report, Section II.1

FOIA Office	Address	E-Mail Address and FAX number
HQ Program Office	US Army Corps of Engineers ATTN: CECC-G, 441 G Street, NW Washington, DC 20314-1000	FOIA-LIAISON@usace.army.mil 202-761-0270
Headquarters and Corps-Wide Requests	US Army Humphreys Engineer Center ATTN: CEHEC-OC, 7701 Telegraph Rd, Alexandria, VA 22315-3860	foia@usace.army.mil 703-428-7633
Afghanistan Engineer District North and South	US Army Engineer District, Middle East ATTN: CETAM-OC, P.O. Box 2250, Winchester, VA 22604-1450	foia-MED@usace.army.mil 540-665-4064
Alaska District	US Army Engineer District, Alaska ATTN: CEPOA-OC, P.O. Box 898, Anchorage, AK 99506-0898	foia-poa@usace.army.mil 907-753-2530
Albuquerque District	US Army Engineer District, Albuquerque ATTN: CESPA-OC, 4101 Jefferson Plaza, NE., Albuquerque, NM 87109-3435	foia-spa@usace.army.mil 505-342-3287
Army Geospatial Center	US Army Geospatial Center ATTN: CEAGC-OC-A 7701 Telegraph Rd, Alexandria, VA 22315-3860	foia-va@usace.army.mil 703-428-8154
Baltimore District	US Army Engineer District, Baltimore ATTN: CENAB-OC, P.O. Box 1715, Baltimore, MD 21203-1715	foia-nab@usace.army.mil 410-962-0779
Buffalo District	US Army Engineer District, Buffalo ATTN: CELRB-OC, 1776 Niagara Street, Buffalo, NY 14207-3199	foia-lrb@usace.army.mil 716-879-4292
Charleston District	US Army Engineer District, Charleston ATTN: CESAC-OC, 69A Hagood Avenue Charleston, SC 29403-5107	foia-sac@usace.army.mil 843-329-2324
Chicago District	US Army Engineer District, Chicago ATTN: CELRC-OC, 111 North Canal Street, Chicago, IL 60606-7205	foia-lrc@usace.army.mil 312-353-8710

FOIA Office	Address	E-Mail Address and FAX number
Detroit District	US Army Engineer District, Detroit ATTN: CELRE-OC, P.O. Box 1027, Detroit, MI 48231-1027	foia-lre@usace.army.mil 313-226-3509
Engineer R&D Center and Waterways Lab	US Army Engineer Center, Research & Development ATTN: CEERD-OC-Z 3909 Halls Ferry Road, Vicksburg, MS 39180-6199	foia-erd@usace.army.mil 601-634-4181
Engineer R&D - Cold Regions Lab	US Army Engineer Cold Regions Laboratory ATTN: CEERD-OC-NH 72 Lyme Road, Hanover, NH 03755-1290	foia-nh@usace.army.mil
Engineer R&D - Construction Lab	US Army Engineer Construction Laboratory ERDC-CERL, PO Box 9005, Champaign, IL 61826-9005	foia-il@usace.army.mil 217-373-6776
Europe District	US Army Engineer District, Europe ATTN: CENAU-OC CMR 410, Box 19. APO AE 09096	foia-nau@usace.army.mil 011-49-611-816-2712
Far East District - (Korea)	US Army Engineer District, Far East ATTN: CEPOF-OC, Far East Unit #15546, APO AP 96205-0610	foia-pof@usace.army.mil 011-822-2270-7341
Finance Center	US Army Engineer Finance Center ATTN: CEFC-ZC 5722 Integrity Drive Millington, TN 38054-5005	foia-fc@usace.army.mil 901-874-8686
Fort Worth District	US Army Engineer District, Fort Worth ATTN: CESWF-OC, P.O. Box 17300, Fort Worth, TX 76102-0300	foia-swf@usace.army.mil 817-886-6415
Galveston District	US Army Engineer District, Galveston ATTN: CESWG-OC, P.O. Box 1229, Galveston, TX 77553-1229	foia-swg@usace.army.mil 409-766-3165
Great Lakes & Ohio River Division	US Army Engineer Division, Great Lakes & Ohio River CECC-LRD, 550 Main Street, Rm 10032, Cincinnati, OH 45202-3222	foia-lrd@usace.army.mil 513-684-2199
Honolulu District	US Army Engineer District, Honolulu ATTN: CEPOH-OC, Fort Shafter, HI 96858-5440	foia-poh@usace.army.mil 808-438-9853

FOIA Office	Address	E-Mail Address and FAX number
Huntington District	US Army Engineer District, Huntington ATTN: CELRH-OC, 502 8th Street, Huntington, WV 25701-2070	foia-lrh@usace.army.mil 304-399-5154
Huntsville Eng Center	US Army Engineer Center, Huntsville ATTN: CEHNC-OC, P.O. Box 1600, Huntsville, AL 35807-4301	foia-hnc@usace.army.mil 256-895-1196
Jacksonville District	US Army Engineer District, Jacksonville ATTN: CESAJ-OC, P.O. Box 4970, Jacksonville, FL 32232-0019	foia-saj@usace.army.mil 904-232-3692
Japan District	US Army Engineer District, Japan ATTN: CEPOJ-OC, USAED-J, Unit 45010, APO AP 96338-5010	foia-poj@usace.army.mil 011-81-46-407-5814
Kansas City District	US Army Engineer District, Kansas City ATTN: CENWK-OC, 700 Federal Building, Kansas City, MO 64106-2896	dll-nwk-oc-foia@usace.army.mil 816-389-2019
Little Rock District	US Army Engineer District, Little Rock ATTN: CESWL-OC, P.O. Box 867, Little Rock, AR 72203-0867	foia-swL@usace.army.mil 501-324-6581
Los Angeles District	US Army Engineer District, Los Angeles ATTN: CESPL-OC, P.O. Box 532711, Los Angeles, CA 90053-2325	foia-spl@usace.army.mil 213-452-4217
Louisville District	US Army Engineer District, Louisville ATTN: CELRL-OC, P.O. Box 59, Louisville, KY 40201-0059	foia-lrl@usace.army.mil 502-315-6659
Memphis District	US Army Engineer District, Memphis ATTN: CEMVM-OC, 167 North Main Street - B-202, Memphis, TN 38103-1894	foia-mvm@usace.army.mil 901-544-3336
Middle East District	US Army Engineer District, Middle East ATTN: CETAM-OC, P.O. Box 2250, Winchester, VA 22604-1450	foia-MED@usace.army.mil 540-665-4064
Mississippi Valley Division	US Army Engineer Division, Mississippi Valley CECC-MVD, P.O. Box 80, Vicksburg, MS 39181-0080	foia-mvd@usace.army.mil 601-634-5345

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Mobile District	US Army Engineer District, Mobile ATTN: CESAM-OC, P.O. Box 2288, Mobile, AL 36628-0001	foia-sam@usace.army.mil 251-694-4378
Nashville District	US Army Engineer District, Nashville ATTN: CELRN-OC, P.O. Box 1070, Nashville, TN 37202-1070	foia-lrn@usace.army.mil 615-736-7075
New England District	US Army Engineer District, New England ATTN: CENAE-OC, 696 Virginia Road, Concord, MA 01742-2751	foia-nae@usace.army.mil 978-318-8251
New Orleans District	US Army Engineer District, New Orleans ATTN: CEMVN-OC, P.O. Box 60267, New Orleans, LA 70160-0267	foia-mvn@usace.army.mil 504-862-2827
New York District	US Army Engineer District, New York ATTN: CENAN-OC, 26 Federal Plaza, New York, NY 10278-0090	foia-nan@usace.army.mil 212-264-8171
Norfolk District	US Army Engineer District, Norfolk ATTN: CENAO-OC, 803 Front Street, Norfolk, VA 23510-1096	foia-nao@usace.army.mil 757-201-7721
North Atlantic Division	US Army Engineer Division, North Atlantic CECC-NAD, Fort Hamilton, 302 General Lee Ave., Brooklyn, NY 11252-6700	foia-nad@usace.army.mil 718-765-7171
Northwestern Division	US Army Engineer Division, Northwestern CECC-NWD, P.O. Box 2870, Portland, OR 97208-2870	foia-nwd@usace.army.mil 503-808-3766
Omaha District	US Army Engineer District, Omaha ATTN: CENWO-OC, 1616 Capitol Avenue Omaha, NE 68102-4901	foia-nwo@usace.army.mil 402-995-2614
Pacific Ocean Division	US Army Engineer Division, Pacific Ocean CECC-POD, Building 525, Room 322, Ft. Shafter, HI 96858-5440	foia-pod@usace.army.mil 808-438-9401

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Philadelphia District	US Army Engineer District, Philadelphia ATTN: CENAP-OC, Wanamaker Bldg, 100 Penn Square East, Philadelphia, PA 19107	foia-nap@usace.army.mil 215-656-6533
Pittsburgh District	US Army Engineer District, Pittsburgh ATTN: CELRP-OC, Federal Bldg, 1000 Liberty Ave, Pittsburgh, PA 15222-4186	foia-lrp@usace.army.mil 412-644-4113
Portland District	US Army Engineer District, Portland ATTN: CENWP-OC, P.O. Box 2946, Portland, OR 97208-2946	foia-nwp@usace.army.mil 503-808-4526
Rock Island District	US Army Engineer District, Rock Island ATTN: CEMVR-OC, Clock Tower Bldg, P.O. Box 2004, Rock Island, IL 61204-2004	foia-mvr@usace.army.mil 309-794-5482
Sacramento District	US Army Engineer District, Sacramento ATTN: CESPCK-OC, 1325 J Street, Sacramento, CA 95814-2922	foia-spk@usace.army.mil 916-557-5118
San Francisco District	US Army Engineer District, San Francisco ATTN: CESPNO-OC, 1445 Market Street, Room 1660, San Francisco, CA 94103-1398	foia-spn@usace.army.mil 415-503-6686
Savannah District	US Army Engineer District, Savannah ATTN: CESAS-OC, P.O. Box 889, Savannah, GA 31402-0889	foia-sas@usace.army.mil 912-652-5126
Seattle District	US Army Engineer District, Seattle ATTN: CENWS-OC, P.O. BOX 3755, Seattle, WA 98124-3755	g3nwssooc@usace.army.mil 206-764-6529
South Atlantic Division	US Army Engineer Division, South Atlantic CECC-SAD, 60 Forsyth St, SW, Rm 10M15, Atlanta, GA 30303-8801	foia-sad@usace.army.mil 404-562-5018
South Pacific Division	US Army Engineer Division, South Pacific CECC-SPD, 1445 Market Street, Rm 1760, San Francisco, CA 94103-1399	foia-spd@usace.army.mil 415-503-6641

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Southwest Division	US Army Engineer Division, Southwest CECC-SWD, Earl Cabell Federal Bldg, 1100 Commerce Street, Rm 824, Dallas, TX 75242	foia-swd@usace.army.mil 469-487-7193
St. Louis District	US Army Engineer District, St. Louis ATTN: CEMVS-OC, 1222 Spruce Street, St. Louis, MO 63101-2833	foia-mvs@usace.army.mil 314-331-8802
St. Paul District	US Army Engineer District, St. Paul ATTN: CEMVP-OC, 190 Fifth Street East, St. Paul, MN 55101-1638	foia-mvp@usace.army.mil 651-290-5758
Transatlantic Division	US Army Engineer Division, Transatlantic ATTN: CETAD-OC, P.O. Box 2250, Winchester, VA 22604-1450	foia-tac@usace.army.mil 540-665-4064
Tulsa District	US Army Engineer District, Tulsa ATTN: CESWT-OC, 1645 South 101st East Ave., Tulsa, OK 74128-4609	foia-swt@usace.army.mil 918-669-7576
Vicksburg District	US Army Engineer District, Vicksburg ATTN: CEMVK-OC, 4155 Clay Street, Vicksburg, MS 39183-3435	foia-mvk@usace.army.mil 601-631-5073
Walla Walla District	US Army Engineer District, Walla Walla ATTN: CENWW-OC, 201 North 3rd Ave., Walla Walla, WA 99362-1876	foia-nww@usace.army.mil 509-527-7819
Wilmington District	US Army Engineer District, Wilmington ATTN: CESAW-OC, P.O. Box 1890, Wilmington, NC 28402-1890	foia-saw@usace.army.mil 910-251-4044