



DEPARTMENT OF THE ARMY  
U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

REPLY TO  
ATTENTION OF:

CEDB (715jj)

3 September 1993

MEMORANDUM FOR

MAJOR SUBORDINATE COMMANDERS AND DISTRICT COMMANDERS  
DIRECTOR, HUMPHREYS ENGINEER CENTER SUPPORT ACTIVITY  
COMMANDERS AND DIRECTORS, LABORATORIES

ATTN: SADBUs Specialists

SUBJECT: SADBUs Policy Memorandum 93-1, Subcontracting Program

1. Policy memorandums are numbered and issued periodically to provide SADBUs program guidance on significant issues, to gain immediate correction of shortfalls in program management or regulatory compliance, or to implement new or unique program initiatives. Policy memorandums will be incorporated in Engineer regulations, where appropriate, at the earliest opportunity. Policy memorandums are directive, unless otherwise noted, and will be fully coordinated at HQUSACE before issuance.

2. When a contract requires a subcontract plan, copies of the plan as approved by the contracting officer must be provided to HQUSACE, Attn: CEDB. Also provide a copy to the Small Business Administration (SBA) Procurement Center Representative (PCR). Furnish CEDB a copy of any approval memorandums when a goal of less than 5% to small disadvantaged business is noted and approval was obtained two levels above the contracting officer. SBA can provide assistance in subcontract plan compliance when they are aware of the contractors who have approved plans, and may assist in surveillance reviews. Subcontract plans must also be provided to the PCR for review prior to award of the contract. When no plan is required because a determination has been made that no subcontracting opportunities exist, a copy of the contracting officer's determination must be provided to HQUSACE, Attn: CEDB, for each such contract.

3. Copies of all bid abstracts, and all presolicitation notices on construction, are required to be furnished to HQUSACE, Attn: CEDB. Copies of Commerce Business Daily (CBD) announcements on A-E contracts are also required since no further solicitation is issued. The CBD announcement is the solicitation for A-E services. These documents are necessary to confirm whether subcontract plans are required, to evaluate whether the order of precedence of DFARS is being followed, and to gauge the level of activity in the SADBUs program at the field level.

CEDB (715jj)

3 September 1993

SUBJECT: SADBUs Policy Memorandum 93-1, Subcontracting Program

4. This policy memorandum has been coordinated with Office of Chief Counsel, Office of PARC, Directorate of Military Programs, and Directorate of Civil Works.

FOR THE COMMANDER:



DIANE S. SISSON  
Director,  
Small and Disadvantaged Business  
Utilization