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To: CONTRACTMAIL OU= ON=MAIL01
From: Gail R Morton OU=CEPR-ZA ON=MAIL01
CC:
BC:

Subj: PARC Instruction 94-4, Contract Bundling

CEPR-P (715)

MEMORANDUM FOR COMMANDER, MAJOR SUBORDINATE COMMANDS, DISTRICT
COMMANDS, FIELD OPERATING ACTIVATES AND
LABORATORIES, ATTN: DIRECTOR/CHIEF, CONTRACTING

SUBJECT: PARC Instruction 94-4, Contract Bundling

1. Reference SARD-PC memorandum of 31 Oct 94, subject, contract
bundling, which was provided under EAL 94-10.

. The HQ USACE policy for contract bundling shall be; where
contracting requirements are currently provided by a small or small
disadvantaged business, and if the consolidation itself is likely to
create performance demands beyond the capability of a small or small
disadvantage business, a written justification supporting the action
shall be approved by the PARC prior to release of the solicitation. All
other contracting requirements (e.g. currently provided by large
business) remain unchanged.

3. The policy as stated above is in compliance with SARD-PC memorandum.

4. POC is Mr. Wes Eubanks, 202-272-8641.

FOR THE COMMANDER:

//S//
DAVID B. THEIMER
Colonel, FA
Deputy Principal Assistant
Responsible for Contracting

NOTE: PARC Instruction 94-3 is presenting being staffed within



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

28 NOV 1994

CEPR-P (715)

MEMORANDUM FOR COMMANDER, ALL MAJOR SUBORDINATE COMMANDS,
DISTRICT COMMANDS, LABORATORIES AND FIELD
OPERATING ACTIVITIES, ATTN: DIRECTOR/CHIEF,
CONTRACTING

SUBJECT: Engineer Acquisition Letter (EAL) 94-10.

1. The purpose of this EAL is to transmit the attached memorandum from the ASA(RDA) on the subject of Contract Bundling.
2. Your attention is directed to paragraph five of the memorandum, which requires an approval process.
3. POC is Mr. Wes Eubanks, telephone number is 202-272-8641.

FOR THE COMMANDER:

A handwritten signature in cursive script that reads "Kenneth J. Loehr".

KENNETH J. LOEHR
Principal Assistant Responsible
for Contracting

Encl

4 30 1994



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
WASHINGTON, DC 20310-0103



31 OCT 1994

SARD-PC

MEMORANDUM FOR ARMY ACQUISITION COMMUNITY

SUBJECT: Contract Bundling

As we continue to streamline our acquisition operations, we are likely to face an increasing number of situations in which we must decide whether or not to consolidate (or bundle) our contract requirements in order to achieve the savings often related to economies of scale.

I am concerned that we take special care to ensure that when consolidations occur, they do not threaten the historical participation of small and small disadvantaged businesses--firms that have served the Army long and well as both prime and subcontractors. Such a threat could arise whenever a proposed consolidation would significantly expand the scope of work, or otherwise require contracting in terms so broad as to exceed the capabilities of the typical small business.

In the interest of maintaining an effective small and small disadvantaged business utilization program, I desire that the potential impact on the contracting opportunities of this community be explicitly assessed each time the consolidation of requirements is considered.

If possible, we should avoid consolidating requirements currently provided by a small or small disadvantaged business, if the consolidation itself is likely to create performance demands beyond the capability of a small or small disadvantaged business. When requirements are consolidated, priority shall be given to acquiring them through the small and small disadvantaged business preference programs.

If circumstances dictate consolidation, written justification supporting this action shall be provided to the contracting officer by the program manager or requiring activity. The determination that a consolidated requirement cannot be placed under one of the preference programs must be approved by the Head of the Contracting Activity prior to release of the solicitation.

Your immediate and continuing attention to this matter is appreciated.

A handwritten signature in cursive script, appearing to read 'G. Decker', with a long horizontal flourish extending to the right.

Gilbert F. Decker
Assistant Secretary of the Army
(Research, Development and Acquisition)

Distribution: