



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

01 SEP 1998

CEIM-IR (25-li)

MEMORANDUM THRU All USACE Commands, Attn: Directors and Chiefs
of Information Management

FOR Records Managers/Official Mail Managers

SUBJECT: Phase Out of Mechanical Postage Meters and Conversion to
Electronically Remotely Set Postage Meters

1. Reference CEIM-IR memorandum, dated 3 Jul 97, Subject:
Remotely Set Postage Meters.
2. Mechanical meters must be phased out of use and replaced with
electronic postage meters. The technology and security features
of mechanical meters is obsolete when compared to the latest in
available postage metering devices. The new electronic and
digital metering systems available today are far more secure than
mechanical meters and this new level of security enhances
protection of postal revenues.
3. The gradual phase out process began 1 Jun 96 when the Postal
Service required meter manufacturers to stop all new placements
of mechanical meters. The conversion schedule for the mechanical
meters in service to electronic postage meters is as follows:
 - a. Mechanical meters used to process mail for a fee, or
provide metering and mailing services to others: 31 Mar 97.
 - b. All other high-speed capable mechanical meters (systems
meters that operate on a mailing machine base): 31 Dec 98.
 - c. All low speed mechanical meters: 31 Mar 99.
4. You are urged to replace these outdated mechanical meters
immediately since the meter manufacturers may have difficulty
meeting last minute demands. You should acquire a remotely set
commercial postage meter that plugs into a telephone line and the
manufacturer resets it electronically.

CEIM-IR (25-1i)
SUBJECT: Phase Out of Mechanical Postage Meters

5. The point of contact for this action is Dianne Barnes,
Official Mail Manager, DSN 763-5021 or Comm (202) 761-5021,
E-mail: celia.d.barnes@mail.usace.army.mil.

FOR THE COMMANDER:


EDWARD J. HUEMPFNER
Acting Director, Directorate of
Information Management

CF:
CEPR-ZA
Districts