



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

21 DEC 1998

CEHR-E

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS

SUBJECT: Combination of Planning and Program/Project Management Organizations

1. References:

- a. CEHR-ZE memorandum dated 6 February 1998, subject: Recruitment for Program Manager (GS-340 Series)
- b. CEHR-E memorandum dated 20 March 1998, subject: Deputy for Programs and Project Management Positions.
- c. CEHR-E memorandum dated 29 May 1998, subject: Deputy for Programs and Project Management Positions
- d. CEHR-E memorandum dated 7 July 1998, subject: Programs and Project Manager Positions

2. It is command policy that Deputy for Programs and Project Management (P/PM) positions, as well as subordinate supervisory positions in the P/PM organization which include P/PM responsibilities, be classified in the GS-340 series. The authority you have to combine the Planning organization with the Program/Project Management organization does not change that policy.

3. Chiefs of Planning will continue to be classified as interdisciplinary when that function is: 1) completely separate within the P/PM organization, 2) a stand alone organization or 3) combined with other technical organizations. If you elect the first scenario, you must ensure that the functions remain separate. If the two functions become co-mingled under a common supervisor, that position will be a program manager and classified in accordance with paragraph 2.

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4. You must obtain my approval for any one-of-a-kind positions in the P/PM organization which you think should be classified differently from the guidance above.
5. Enclosed for your information is a chart which summarizes command policy on classification of programs and project management positions.

Encl



JOE N. BALLARD
Lieutenant General, USA
Commanding

PROGRAMS AND PROJECT MANAGEMENT POSITIONS

ORG LEVEL	SERIES	STD JD	MODEL JD	CLASS GUIDANCE
HQ USACE				
Directors of Programs Management (Both DMP & DCW)	ES-340	SES		JD prepared at HQ USACE, approved by HQDA
Program Management Supervisors	GS-340 GS-15		Written by Management Oct 98	CEHR-E Memo 13 Apr 98
Non-supervisory Program Managers	GS-340 GS-14	Written by Management Oct 98		CEHR-E Memo 13 April 98
MSC LEVEL				
Directors of Programs Management	ES-340 SES			JD Prepared at HQ USACE, approved by HQDA
Program Management Supervisors	GS-340 GS-14 & 15			CG Memo 7 July 98
Non-supervisory technical jobs	Interdisciplinary GS-13 & 14			CG Memo 7 July 98
DISTRICT LEVEL				
Deputy for Programs and Project Management	GS-340 GS-14 & 15	CG Memo 29 May 98		
Program Management Supervisors	GS-340 GS-14			CG Memo 7 July 98
Non-supervisory Project Managers	Inter/Multi-disciplinary GS-12 & 13		CG Memo 7 July 98	
ANY LEVEL				
Supervisor of pure technical function (i.e., planning) in PPM	Interdisciplinary or technical GS-15/14			CG Memo 21 Dec 98