

21 May 1997

CECW-ON

MEMORANDUM FOR COMMANDER, MAJOR SUBORDINATE COMMANDS

SUBJECT: Recreation Policy Letter 97-04; Uniforms For Natural Resource Management Staff

1. This memorandum provides modification to the U.S. Army Corps of Engineers policy on uniforms worn by employees under Chapter 8 of ER/EP 1130-2-550, Uniforms for Natural Resources Management (NRM) Staff. The following changes are a result of numerous recommendations received from the NRM Uniform Committee.

a. New Class B/C/D Summer Duty Shirt. A 65 percent polyester/35 percent combed cotton 4.25 ounce poplin duty shirt with Lintrak creases is authorized for wear in specified duty and work assignments. The poplin shirt may be worn by those employees authorized to wear the Class B/C uniform (the shirt supplements, not replaces, the Class B/C polyester/avril duty shirt). The poplin shirt is not authorized for wear for court appearances or other formal duty assignments. This item is expected to be available from R&R Uniforms, Incorporated, during the fourth quarter of Fiscal Year 1997.

b. New Class D Special Purpose Duty Uniform.

1) The Class D Special Purpose Duty Uniform may be worn during warm climatic conditions by NRM personnel at field areas only when engaged in the following specific work situations: boat patrol, beach patrol, bicycle patrol, and beach/boat interpretive programs. All other work assignments require the wearing of Class B/C uniform as per Chapter 8 of ER/EP 1130-2-550. This restriction may require a change of uniform during duty hours when engaged in multiple duty assignments.

2) The Class D Special Purpose Duty Uniform consists of duty shorts, the Class B/C/D polyester/avril duty shirt or poplin shirt and appropriate footwear (black deck shoes for boat patrol; black athletic shoes for bicycle patrol and beach interpretive programs), headgear and outerwear as specified on the attached revised Appendix K to Chapter 8 of EP 1130-2-550. The duty short is expected to be available from R&R Uniforms, Inc., during the fourth quarter of FY 97.

3) To authorize the Class D Uniform to existing employees who currently wear the Class B/C uniform, the Operations Project Manager must submit a letter to R&R Uniforms, Inc., with the names and employee account numbers of all applicable individuals. To authorize new employees, the manager must write "Authorized To Wear Class D Special Use Duty Uniform" in the remarks block (Block #17) of ENG Form 4891-R.

CECW-ON

SUBJECT: Recreation Policy Letter 97-04; Uniforms For Natural Resource Management Staff

c. The following additional new products have been approved and will be available during the first quarter of FY 98:

Vest w/collar (Thinsulate/fleeced lined insulated vest with collar). This item replaces the current Taslon vest which will be phased out during FY 97. This vest is authorized as an outerwear garment and as a layering option with the parka, overshell, or windbreaker.

Wind/Rain Pant (fully lined Gore-Tex pants with larger belt loops). This item replaces the current wind/rain pant which will be phased out during FY 97.

Ball Caps (Mesh and twill baseball-style caps with lower crowns). These items replace the current ball caps which will be phased out during FY 97.

d. New Class B/C/D Uniform Allowance Schedule. The Class B/C/D NRM Uniform Allowance is revised as follows (effective 1 October 1997):

CLASS B/C/D DUTY & WORK UNIFORM

TENURE STATUS	FREQUENCY OF WEAR	INITIAL ALLOWANCE	REPLACEMENT ALLOWANCE
Permanent	Daily	\$600.00	\$250.00*
Permanent	Intermittent	\$600.00	\$150.00
New Single-Season Temporary	Daily or Intermittent	\$300.00	n/a
New Multi-Season Temporary	Daily or Intermittent	\$500.00	n/a
Returning Temporary	Daily or Intermittent	\$225.00	n/a

\* New permanent/seasonal employees who entered service during FY 97 and who wear the Class B/C/D Uniform on daily basis will be authorized a one-time additional \$150 replacement allowance in FY 98 (total of \$400.00 for FY 98).

Note: The Class A Uniform Allowance Schedule remains unchanged.

CECW-ON

SUBJECT: Recreation Policy Letter 97-04; Uniforms For Natural Resource Management Staff

2. The NRM Uniform Committee has completed a six-month study on the Class A uniform and has submitted a report to CECW-ON for consideration. Decisions on the Class A uniform will be made at a later date.

3. The above changes are a result of numerous ideas and suggestions submitted to the NRM Uniform Committee by uniform wearers. All employees are encouraged to direct their ideas and comments to their District Uniform Coordinator. The Coordinator will forward all appropriate suggestions to the NRM Uniform Committee for consideration. The Committee is responsible for addressing employee uniform concerns that impact the program on a national basis.

FOR THE COMMANDER:

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Attach

RUSSELL L. FUHRMAN  
Major General, USA

Director of Civil Works

APPENDIX K  
*(Revised Appendix K to EP 1130-2-550)*  
NATURAL RESOURCES MANAGEMENT UNIFORM ITEMS  
CLASS B-DUTY/MATERNITY UNIFORM, CLASS C-WORK UNIFORM AND  
CLASS D SPECIAL USE DUTY UNIFORM

This appendix describes each approved uniform item and how it is worn. Descriptions are not intended to be used as a specification list by uniform suppliers. All uniform items described in this appendix must be procured through the uniform supplier, except those items not furnished by a uniform allowance. **SUBSTITUTIONS WILL NOT BE PERMITTED.**

K-1. Badges, Nameplates and Insignia.

a. Badge. The official Corps of Engineers badge is authorized only for those persons having citation authority as prescribed in Chapter 6 of ER 1130-2-550. The badge will be worn above the left pocket of the shirt or jacket.

b. Nameplates. Metal, gold brushed finish. Nameplate will be ½" X 2- 3/8", containing the first name (or initial), last name and job title of the individual in black letters in upper and lower case in Helvetica Medium type style. The nameplate will have radius corners. It will be worn on all Class B, C and D uniforms, centered above the right breast pocket with the bottom of the nameplate flush with the top of the pocket seam.

c. Shoulder Patch, Corps of Engineers. The Corps cloth shoulder patch will be worn on the left sleeve of the duty uniform shirts, jackets, coats, sweaters and coveralls. The patch will be securely sewn in the center of the sleeve with the top edge 1" below the shoulder seam so that the base of the patch is parallel with the ground when the arm is relaxed at the side. Patches will be affixed to uniform by the contractor.

d. Emblem, Corps of Engineers Gold Metal Castle. The Corps gold-colored metal castle emblem will be centered on the front of all headgear so that the base of the emblem is ½" above the top of the hatband. The emblem will be centered on the front flap of the fur trooper hat. An embroidered patch will be used on the baseball cap in place of the metal castle emblem.

K-2. Headgear.

a. Campaign-style hat. Tan, campaign-style, with 3-1/8" double brim. Black leather, embossed, hatband with braid worn on left side. The Corps emblem will be centered on the front

*Note: Reference Appendix K to EP 1130-2-550, 15 Nov 96. Policy revisions to Appendix K are underlined in this document and will be included in the next revision to ER/EP 1130-2-550.*

of the hat ½" above the hatband. The black leather chin strap is optional. This hat will be purchased in a felt model for winter wear. The appropriate campaign style hat is the normal day-to-day uniform head wear and is required when working in any of the following conditions.

(1) Personnel with citation authority engaged in any visitor assistance duties including beach patrol.

(2) Personnel involved in presentation of interpretive programs to members of the public.

(3) Personnel involved in court appearances resultant from their professional duties.

(4) Personnel performing duties of a formal or ceremonial nature involving the U.S. Army Corps of Engineers.

Note: The hat will be removed when inside a vehicle, building, or during the playing of our national anthem.

b. Baseball-style Cap. Forest green, baseball-style. Cap is authorized for wear with the Class C work uniform and Class D Special Use Duty Uniform while on boat patrol. The cap may be worn with the Class B duty uniform only while on boat patrol. It is not to be used as the normal day-to-day headgear.

c. Fur Trooper Cap. Forest green with mouton trimmed ear flaps and Corps emblem will be centered on the front flap. It is authorized for wear with Classes B and C uniforms.

d. Knit Cap. Forest green, ski-style. Authorized for wear during work situations only. This cap will not be worn when meeting the public is a primary function (i.e., interpretive programs, visitor assistance duties, etc.).

e. Hat Cover. Translucent plastic. Weather protection for use with campaign-style hats.

### K-3. Coats and Jackets.

a. Duty Jacket. Forest green, Dacron/wool, unlaminated "IKE" style. Jacket will be worn with the zipper closed and with a necktie. The duty jacket will be worn during any of the conditions listed in Appendix K, paragraph 2a(3) and (4). The duty jacket will not be worn with the washable trouser.

b. Windbreaker. Forest green, w/lining and badge tab. The windbreaker may be worn during normal working conditions except those listed in Appendix K, paragraph 2a(3) and (4).

c. Parka. Heavy-weight forest green for weatherproof protection over Classes B and C uniforms.

d. Overshell and Pants. Light-weight, forest green, for weatherproof protection over

Classes B, and C uniforms.

e. Vest. Forest green, without collar. To be used for layering option with the parka, overshell or windbreaker. It is not authorized for use as an outer garment.

~~f. Vest. Forest green, with collar. To be used as an outerwear garment and as a layering option for the parka, overshell or windbreaker.~~

g. Sweater. Grey, v-neck pullover. The sweater will be worn with badge, nameplate and shoulder patch. The badge and nameplate are required only when the sweater is worn as an outer garment. The sweater may be worn during working conditions except those listed in Appendix K paragraph 2a(3) and (4).

h. Raincoat, reversible. Waterproof protection for wear over Classes B, C and D uniforms.

#### K-4. Duty Shirts.

a. Long sleeve. Grey with badge holder, pleated pockets, military creases, and epaulets. The necktie will be worn with this shirt in Class B duty situations.

b. Short sleeve, polyester/avril. Grey, with badge holder, pleated pockets, military creases, and epaulets. The necktie will be worn with the duty jacket, otherwise the necktie is optional.

~~c. Short sleeve, poplin. Grey, with badge holder, pleated pockets, military creases, and epaulets. The necktie will be worn with the duty jacket, otherwise the necktie is optional. Shirt can be worn in Class B/C/D duty/work assignments except for court and formal duty assignments.~~

#### K-5. Necktie and Retainer.

a. Necktie. Black, 3" width. Pre-tied, clip-on type is permissible. The necktie will be retained, by a tie tack or bar with the Corps emblem attached and positioned near the fourth button from the top of the duty shirt.

b. Crosstie. Black, secured by snap or Velcro.

c. Tie tack and tie bar. Gold, with the Corps emblem attached. Tie tack or bar will be positioned near the fourth button from the top of the duty shirt.

#### K-6. Trouser/Skirt/Short.

a. Summer Trouser/Skirt. Forest green, 10 oz Dacron/wool. Light weight Class B duty trouser/skirt.

b. Winter Trouser/Skirt. Forest green, 16 oz Dacron/wool. Heavy weight Class B duty trouser/skirt.

c. Washable Trouser. Forest green, permanent press. These trousers will not be worn with the duty jacket nor when performing the duties listed in Appendix K, paragraph 2a(3) and (4).

d. Jeans. Forest green. Class C work uniform only.

e. Shorts. Forest green, polyester/cotton blend. Worn only with the Class D Special Use Duty Uniform in following specific duty assignments: boat patrol, beach patrol, bicycle patrol, and beach/boat interpretive programs.

#### K-7. Footwear.

a. Shoes. Black, polished, plain toe shoe or boot. Deck shoes worn only on boat duty with the Class D Special Use Uniform. Athletic shoes worn only on bicycle duty with the Class D Special Use Uniform. Safety shoes or boots will be provided by the district, depending upon assigned duties.

b. Socks. Black, plain or ribbed, with adequate support to prevent slipping or bunching, length is optional.

c. Hosiery. Neutral color, unpatterned.

d. Overshoes or Rubber Boots. Black or clear; slip-on, zipper or buckle closure.

#### K-8. Miscellaneous.

a. Belt. Black, embossed leather, 1-1/2" wide, with solid brass buckle. Substitute buckles are not authorized.

b. Coveralls, insulated and non-insulated. Optional. Forest green, for protection of the Class B duty and Class C work uniform in most work situations. The badge and nameplate are not required on coveralls.

c. Scarf. Black.

d. Gloves. Black, lined or unlined.

#### K-9. Maternity Uniform.

a. Maternity Jumper. Forest green, polyester/wool, tropical and polyester/cotton, twill jumpers.

b. Maternity Top. Gray, long or short sleeve, w/badge holder, pleated pockets, military creases, and epaulets.

c. Maternity Trouser. Forest green, polyester/wool tropical and polyester/cotton, twill lightweight Class B duty trousers.

K-10. Summary of Items. Tables K-1, K-2, K-3 and ~~K-4~~ lists the required and optional Classes B/C/D items outlined in this regulation.

TABLE K-1 ITEMS FOR CLASS B DUTY UNIFORM

ITEM	REQUIRED?	SPECIAL RESTRICTIONS?	CONTRACT ITEM?
<b>HEADGEAR</b>			
Campaign-Style Hat, straw	YES	Summer uniform	YES
Campaign-Style Hat, felt	YES	Winter uniform	YES
Baseball-Style Cap	OPTIONAL	Boat Patrol only	YES
Fur Trooper Cap	OPTIONAL	NO	YES
Knit Ski-Style Hat	OPTIONAL	Work situations only	YES
Hat Cover	OPTIONAL	NO	YES
<b>COATS AND JACKETS</b>			
Duty Jacket	YES	Required for court and formal wear	YES
Parka	OPTIONAL	NO	YES
Overshell and pants	OPTIONAL	NO	YES
Windbreaker	OPTIONAL	Not for court or formal wear	YES
Vest, without collar	OPTIONAL	Not for outer wear	YES
<u>Vest, with collar</u>	<u>OPTIONAL</u>	<u>NO</u>	<u>YES</u>
Raincoat, Reversible	OPTIONAL	NO	YES
Sweater	OPTIONAL	Not for court or formal wear	YES
<b>SHIRTS</b>			
Long Sleeve, polyester/avril	YES	NO	YES
Short Sleeve, polyester/avril	YES	NO	YES
<u>Short Sleeve, poplin</u>	<u>OPTIONAL</u>	<u>Not for court or formal wear</u>	<u>YES</u>
<b>NECKTIE AND RETAINER</b>			
Necktie or Crosstie	YES	Optional with short sleeve	YES
Tie Tack or Tie Bar	YES	NO	YES
<b>TROUSER/SKIRT</b>			
Summer Trouser/Skirt	YES	NO	YES
Winter Trouser/Skirt	YES	NO	YES
Washable Trouser	OPTIONAL	Not worn w/duty jacket	YES

TABLE K-1 ITEMS FOR CLASS B DUTY UNIFORM  
(CONT.)

ITEM	REQUIRED?	SPECIAL RESTRICTIONS?	CONTRACT ITEM?
<b>FOOTWEAR</b>			
Black, polished plain toe (may be safety footwear if appropriate)	YES	NO	NO
Black Socks	YES	NO	NO
<b>MISCELLANEOUS</b>			
Belt	YES	NO	YES
Coveralls	OPTIONAL	Work situations only	YES
Scarf	OPTIONAL	NO	NO
Gloves	OPTIONAL	NO	NO
Badge, Nameplate	YES	Badge-if authorized	NO

KEY: OPTIONAL -- May be worn if warranted by conditions (i.e. cold weather). However, if such a garment is worn, it must be the authorized item.

NOTE: If an item is not listed, it is NOT authorized to be worn with this class uniform.

TABLE K-2 ITEMS FOR CLASS-B MATERNITY UNIFORM

ITEM	REQUIRED?	SPECIAL RESTRICTIONS	CONTRACT ITEM?
MATERNITY JUMPER	OPTIONAL	NO	YES
MATERNITY TOP	OPTIONAL	NO	YES
MATERNITY TROUSER	OPTIONAL	NO	YES

KEY: OPTIONAL -- May be worn if warranted by conditions (i.e. cold weather). However, if such a garment is worn, it must be the authorized item.

NOTE: If an item is not listed, it is not authorized to be worn with this class uniform.

TABLE K-3 ITEMS FOR CLASS C WORK UNIFORM

ITEM	REQUIRED?	SPECIAL RESTRICTIONS?	CONTRACT ITEM?
<b>HEADGEAR</b>			
Baseball-Style Cap	OPTIONAL	NO	YES
Fur Trooper Cap	OPTIONAL	NO	YES
Knit Ski-Style Hat	OPTIONAL	NO	YES
<b>COATS AND JACKETS</b>			
Windbreaker	OPTIONAL	NO	YES
Parka	OPTIONAL	NO	YES
Overshell/Pants	OPTIONAL	NO	YES
Vest, without collar	OPTIONAL	Not for outer wear	YES
<u>Vest, with collar</u>	<u>OPTIONAL</u>	<u>NO</u>	<u>YES</u>
Raincoat, Reversible	OPTIONAL	NO	YES
Sweater	OPTIONAL	NO	YES
<b>SHIRTS</b>			
Long Sleeve, polyester/avril	YES	NO	YES
Short Sleeve, polyester/avril	YES	NO	YES
<u>Short Sleeve, poplin</u>	<u>OPTIONAL</u>	<u>NO</u>	<u>YES</u>
<b>TROUSER/SKIRT</b>			
Jeans and Washable Trousers	YES	NO	YES
<b>FOOTWEAR</b>			
Black, plain toe safety foot wear	YES	NO	YES
<u>Black Deck Shoes</u>	<u>OPTIONAL</u>	<u>Boat work assignment only</u>	<u>NO</u>
<u>Black Socks</u>	<u>YES</u>	<u>NO</u>	<u>NO</u>

TABLE K-3 ITEMS FOR CLASS C WORK UNIFORM  
(CONT.)

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MISCELLANEOUS			
Belt	YES	NO	YES
Coveralls	OPTIONAL	NO	YES
Scarf	OPTIONAL	NO	NO
Gloves	OPTIONAL	NO	NO
Badge, Nameplate	YES	Badge-if authorized	NO

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KEY: OPTIONAL -- May be worn if warranted by conditions (i.e. cold weather). However, if such a garment is worn, it must be the authorized item.

NOTE: If an item is not listed, it is NOT authorized to be worn with this class uniform.

**TABLE K-4 ITEMS FOR CLASS D SPECIAL USE DUTY\* UNIFORM**  
(New Table)

ITEM	REQUIRED?	SPECIAL RESTRICTIONS?	CONTRACT ITEM?
<b>HEADGEAR</b>			
Campaign-Style Hat, straw	YES	All outdoor summer duties (including beach patrol) except as specified below	YES
Baseball-Style Cap	OPTIONAL	Boat patrol only	YES
Bicycle Helmet, white or black	OPTIONAL	Bicycle patrol only	NO
<b>COATS AND JACKETS</b>			
Windbreaker	OPTIONAL	NO	YES
Vest, without collar	OPTIONAL	Not for outerwear	YES
Vest, with collar	OPTIONAL	NO	YES
Raincoat, reversible	OPTIONAL	NO	YES
<b>SHIRTS</b>			
Short Sleeve, polyester	YES	NO	YES
Short Sleeve, poplin	OPTIONAL	Not for court or formal wear	YES
<b>TROUSER</b>			
Summer Trouser	OPTIONAL	NO	YES
Washable Trouser	OPTIONAL	NO	YES
Duty Shorts	OPTIONAL	For boat, beach, bicycle patrol and beach/boat interpretive programs only	YES
<b>FOOTWEAR</b>			
Black Shoes, plain toe safety foot wear	OPTIONAL	NO	NO
Black Deck Shoes	OPTIONAL	Boat patrol, boat interpretive programs only	NO
Black Athletic Shoes	OPTIONAL	Bicycle patrol, beach interpretive programs only	NO

\* Class D Uniform To Be Worn In Warm Climatic Conditions Only During Boat Patrol, Beach Patrol, Bicycle Patrol and Beach/Boat Interpretive Programs.

**TABLE K-4 ITEMS FOR CLASS D SPECIAL USE DUTY\* UNIFORM  
(CONT.)**

ITEM	REQUIRED?	SPECIAL RESTRICTIONS?	CONTRACT ITEM?
<b>SOCKS</b>			
Black Socks	YES	NO	NO
<b>MISCELLANEOUS</b>			
Belt, duty	YES	NO	YES
Badge, Nameplate	YES	Badge-if authorized	NO

KEY: OPTIONAL -- May be worn if warranted by conditions (i.e. hot weather). However, if such a garment is worn, it must be the authorized item.

NOTE: If an item is not listed, it is NOT authorized to be worn with this class uniform.