

CONTRACT, PROJECT, OR PROGRAM SPECIFICATIONS SUMMARY
(For Each Individual Contract, Project, or Program)

1. Contract, Project, or Program No. _____
2. Reviewed by _____
3. Contract, Project or Program Requirements
 - a. Field Sampling and Analysis Requirements
 - (1) Sampling Sites
 - (2) Methods of Collection and Preservation
 - (3) Field Analyses-Parameters and Methods
 - (4) Sampling Schedules
 - (5) Sample Transportation
 - b. Laboratory Analysis Requirements
 - (1) Quality Control (QC) Plan
 - (2) Personnel Qualifications
 - (3) Analytical Methods Specified
 - (4) Instrumentation Required
 - (5) Detection Limits
 - (6) Laboratory Data Reporting and Records Keeping
 - (7) Reporting Requirements (Progress, Interim, Final and QC)
 - c. Other Requirements (i.e., audit samples)

Note: The above outline is a guide and its contents should not be construed as the only requirements that exist in a contract, project, or program. Any other pertinent information not covered in 3a-3b should be noted under 3c, Other Requirements.

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