

CHAPTER 17 PROJECT COMPLETION

17-1. Introduction. This chapter provides guidance on the requirements to complete an OE removal action project.

17-2. Requirements for Completion of OE Removal Action Projects Executed at Formerly Used Defense Sites by the OE Design Center.

a. Once the OE removal action has been completed and the final removal report has been approved, the OE Design Center will execute the preparation of a project completion memorandum, which summarizes the OE removal action activities and states that the OE removal action is completed. The project completion memorandum will be reviewed by the district and the OE MCX. The OE Design Center will provide final approval of the project completion memorandum. A sample project completion memorandum is provided in Figure 17-1.

b. The memorandum will be forwarded to the PM for subsequent property/project completion of the entire FUDS.

c. A copy of the memorandum will be included in the Administrative Record for the project and will be forwarded by the district by cover letter to all affected property owners.

17-3. Requirements for Completion of OE Removal Action Projects Executed at Formerly Used Defense Sites by the District. When a district executes a removal action, guidance in the DERP-FUDS manual for project completion will be followed.

17-4. Requirements for Completion of OE Removal Actions at Base Realignment and Closure/Installation Restoration Program Sites.

a. The USACE element responsible for executing the OE removal action will prepare a Statement of Clearance and the FOST.

b. The Statement of Clearance and FOST will be coordinated with the OE MCX for review. The Commander of the executing OE Design Center or district will sign the Statement of Clearance. The Installation Commander will sign the FOST. The Statement of Clearance will be provided to the installation representative as a supporting document to the FOST. The FOST will be submitted to the installation representative for approval and submission to DDESB in accordance with AR 405-90, Disposal of Real Estate.

c. A copy of the Statement of Clearance and FOST will be included in the Administrative Record for the project. Figure 17-2 presents the format for a Statement of Clearance.

EP 1110-1-18
24 Apr 00

USAESCH-DC (200-1c)

Date

MEMORANDUM FOR Commander, U.S. Army Engineer District, _____,
ATTN: Office Symbol (Project Manager), Address

SUBJECT: Completion of Ordnance and Explosives (OE) Removal Action at the Former
_____, City, State

1. All OE removal actions associated with the OE project at the Former _____ have been completed. The Huntsville Center received and reviewed the Final Removal Report dated _____ for the OE removal action performed by (contractor), at Area(s) __, __, and __ at the Former _____, City, State. A copy is provided at Enclosure 1.

2. During the removal action, OE was cleared to a depth of ___ feet in Area __, a depth of ___ feet in Area __,(etc.) in accordance with the approved Action Memorandum dated _____. A list of explosive ordnance that was found and destroyed during the removal action is included in the Final Removal Report dated _____.

3. If there are any changes in the land use that differ from those discussed in the Action Memorandum, the OE MCX should be contacted to determine if the proposed uses are consistent with the actions taken at the site. Since there will always be some risk of residual OE, this is a safety precaution.

4. The spreadsheet provided at Enclosure 2 summarizes the project expenditures. The contractor has not submitted his final invoice, but based on expenditures to date, we expect the total costs will closely approach the task order ceiling. Also, the funds remaining for in-house use are very minimal and will be used for labor to close out the task order. In the event that there are unused funds remaining after the task order is closed, they will be returned to you.

5. We encourage you to contact us if you have questions relating to the Former _____ project. Point of contact is (name) at (telephone).

FOR THE DIRECTOR OF ORDNANCE
AND EXPLOSIVES TEAM:

Encls (as) _____
Chief, Design Center
for Ordnance and Explosives Team

Name

Figure 17-1. Sample Project Completion Memorandum

STATEMENT OF CLEARANCE

All lands within the *(installation)*, located approximately *(miles)* *(direction)* of *(town)* have been given a careful search *(or other method)* and have been cleared of all dangerous and/or explosive material reasonably possible to detect. The following contamination is suspected to be present:...It is recommended that tracts *(designated)* and, as shown on the enclosed real estate map, be restricted to *(surface use only or maximum safe depth of soil disturbance)*. All other tracts are recommended for any use for which the land is suited. This action has been conducted in accordance with AR...

Approved: _____ Signed: _____
(Installation Commander or *(Commander of Performing*
MACOM designee) *Unit)*

Figure 17-2. Format for a Statement of Clearance