

APPLICATION FOR RECERTIFICATION

As a Tri-Service Certified Cost Professional

Please print or type the information requested:

Name: _____ Commercial Telephone: (____) _____
 Address: _____ DSN Telephone: _____
 _____ Certificate No: _____
 _____ Expiration Date: _____

In accordance with the articles as set out in the Tri-Services Certification Board Requirements, Article F, I request to be recertified as a Tri-Services Cost Professional in the following category:

(Check only one)

- _____ **Certified Cost Engineer (CCE)**
 _____ **Certified Cost Consultant (CCC)**
 _____ **Certified Cost Engineer Technician (CCET)**

I have obtained the nine (9) credits required for recertification in the areas listed below. *(List the number of credits that you claim in each category. Refer to Article F in the Tri-Services Certification Requirement Board Rules. Each applicant is responsible for maintaining their own records. The applicant will provide copies of their records when requested by the Certification Board)*

Credits

Claimed **Article F. Item #** *(List each item claimed for credit on back.)*

_____ **5a. Performed** (maximum 6 credits, 2 credits per year)

_____ **5b. Learned** (maximum 3 credits)

_____ **5c. Taught** (maximum 6 credits)

_____ **5d. Published/Presented** (maximum 6 credits)

_____ **5e. Served** (maximum 6 credits)

_____ **Total Credits Claimed**

Applicant's Signature: _____ **Date:** _____

Supervisor statement: I confirm that the above applicant's statements are true and correct to the best of my knowledge.

Supervisor Title: _____

Supervisor Signature: _____ **Date :** _____

Commercial Telephone: (____) _____ **DSN Telephone:** _____

Article F. Item# *(List each item claimed for credit and date for each.)*

5a. Performed (maximum 6 credits, 2 credits per year)

5b. Learned (maximum 3 credits)

5c. Taught (maximum 6 credits)

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5e. Served (maximum 6 credits)

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Article F: Additional Justification

TRI-SERVICE COST PROFESSIONAL EXAMINATION
STUDY REFERENCES

The following areas will be covered on the examination and the applicant will be expected to review documentation that addresses all of the following areas:

- 1) Parametric cost estimating
- 2) Detailed quantity take-off cost estimating
- 3) Construction plans and specifications
- 4) Primary and supporting facility costs
- 5) Weighted guideline profit procedures
- 6) Construction contract bond requirements
- 7) Indirect and direct contract costs
- 8) Amendment/addendum procedures
- 9) Change order/modification procedures
- 10) Quantity and conversion calculations
- 11) Sequencing of construction inspections
- 12) The Davis-Bacon Act
- 13) Construction scheduling
- 14) Minimum contract requirements for the prime contractor
- 15) Economic analysis of alternatives
- 16) Determination of the low bidder when additives are included
- 17) Labor burden
- 18) Operation and Maintenance (O&M) construction limitations
- 19) Types of construction contracts
- 20) Advertising process for construction contracts
- 21) DD Form 1391
- 22) DOD guidance costs
- 23) Gross Receipt Tax